



Sean Rogan
Executive Director

**HOUSING AUTHORITY
of the County of Los Angeles**

Administrative Office

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Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
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Commissioners

ADOPTED

BOARD OF COMMISSIONERS
HOUSING AUTHORITY

April 13, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

3-H APRIL 13, 2010

SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**ADOPT A RESOLUTION ACCEPTING THE VOLUNTARY TRANSFER OF HOUSING CHOICE
VOUCHERS FROM THE HOUSING AUTHORITY OF THE CITY OF PARAMOUNT TO THE
HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This letter recommends approval of the voluntary transfer of Section 8 Housing Choice Vouchers from the Housing Authority of the City Paramount (Paramount) to the Housing Authority of the County of Los Angeles (Housing Authority).

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE
HOUSING AUTHORITY**

1. Adopt and instruct the Chair to sign a resolution indicating agreement to the proposed voluntary transfer of Section 8 Housing Choice Vouchers and corresponding budget authority from Paramount to the Housing Authority; and authorize the Executive Director to submit the resolution and all related documents to the U.S. Department of Housing and Urban Development (HUD).
2. Find that the transfer of Section 8 Housing Choice Vouchers is not subject to the provisions of the California Environment Quality Act (CEQA) because the activity is not defined as a project under CEQA.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this action is to transfer Paramount Section 8 Housing Choice Vouchers and Section 8 Annual Contributions Contract (ACC) budget authority to the Housing Authority. This will provide the Housing Authority with 203 additional Section 8 Housing Choice Vouchers, which can be used anywhere within the Housing Authority's jurisdiction, including the City of Paramount.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. Upon approval of the voucher transfer, the Housing Authority will receive 203 additional vouchers, which will equate to approximately \$202,623 in administrative fees and \$1,708,887 in Housing Assistance Payments (HAP) annually for the Section 8 Tenant-Based Program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In 1985, your Board authorized the execution of an Administration Agreement between the Housing Authority and Paramount whereupon the Housing Authority has acted as an agent of Paramount for the Section 8 Housing Choice Voucher Program. The Housing Authority provides direct tenant services, including applicant selection, housing inspections, and tenant certifications. The Housing Authority is responsible for the issuance of housing assistance payment checks to landlords, program reporting, monitoring, and technical assistance. The Housing Authority also prepares annual Agency and Administrative Plans on behalf of Paramount for submission to HUD.

The Administration Agreement provides the Housing Authority with full administrative and operating responsibilities, including the receipt and disbursement of all program funds due under Paramount's ACC. A joint bank account has been established between Paramount and the Housing Authority for the receipt and disbursement of all program funds, including the payment of any preliminary and administrative fees to the Housing Authority that are due under the ACC.

In recent years, the Housing Authority has found that it is no longer economically feasible to administer the Housing Choice Voucher Program on behalf of Paramount in exchange for Paramount's Administrative Fee compensation under its ACC with HUD. Furthermore, the administrative burden occasioned by the administrative agreement has made the management and operation of both the Housing Authority's and Paramount's Housing Choice Voucher programs a difficult challenge.

In an effort to improve on the structure of the Housing Choice Voucher program and to bring stability to a program that has been extremely difficult to manage due to the uncertainty of annual funding for housing assistance payments and administrative fees, both the Housing Authority and Paramount have agreed to voluntarily transfer Paramount's program vouchers and corresponding budget authority to the Housing Authority. On March 2, 2010, Paramount's governing body adopted a resolution agreeing to the proposed voluntary transfer of the Section 8 Housing Choice program vouchers and corresponding budget authority to the Housing Authority. The adopted resolution is attached.

Therefore, the Housing Authority requests your adoption of the attached resolution indicating agreement to the proposed voluntary transfer of Section 8 Housing Choice Vouchers and corresponding budget authority from Paramount to the Housing Authority. Upon adoption of the attached resolution, the Housing Authority will request that HUD consider the transfer of budget authority and corresponding vouchers for the Section 8 Housing Choice Voucher program from the

Paramount ACC to the Housing Authority Consolidated ACC. As part of the application process, HUD requires the approved resolution and at least 90 days notice before the requested effective date of the transfer.

The Housing Commission did not have a quorum at its March 24 meeting. Upon approval by your Board, the Housing Commission will consider this item for concurrence at its April 28 meeting.

ENVIRONMENTAL DOCUMENTATION

This activity is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3), because it involves administrative activity that will not have a physical impact on or result in any physical changes to the environment. The activity is also not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this action will allow the Housing Authority to receive 203 additional vouchers, which will equate to approximately \$202,623 in administrative fees and \$1,708,887 in Housing Assistance Payments (HAP) annually for the Section 8 Tenant-Based Program. After the transfer is complete, the Paramount waiting list will be merged with the Housing Authority waiting list using the applicant's original registration date. Additionally, Housing Authority staff will no longer have to prepare separate Agency and Administrative Plans for Paramount, reducing the total workload associated with administering these vouchers.

HUD will complete the transfer of all Family Reports (form HUD-50058) so that all affected families will be recorded under the Housing Authority.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN
Executive Director

SR:dz

Enclosures

RESOLUTION AGREEING TO THE VOLUNTARY TRANSFER OF HOUSING CHOICE
VOUCHERS FROM THE CITY OF PARAMOUNT HOUSING AUTHORITY TO THE
HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES

WHEREAS, as a Public Housing Agency, the City of Paramount Housing Authority (Paramount) receives an allocation of Housing Choice Vouchers issued by the United States Department of Housing and Urban Development (HUD);

WHEREAS, since 1985, the Housing Authority of the County of Los Angeles (HACoLA) has been operating the Section 8 Housing Choice Voucher program (the "Program") on behalf of Paramount;

WHEREAS, Paramount and HACoLA opened a joint depository account for the receipt and disbursement of all Program funds and for the payment of preliminary and administrative fees to HACoLA which are allocated to Paramount under its Annual Contributions Contract (ACC) with HUD;

WHEREAS, HACoLA is no longer able to administer the Program on behalf of Paramount in exchange for Paramount's Administrative Fee compensation under its ACC with HUD;

WHEREAS, HUD has issued policies (Notice PIH 2007-6 and PIH 2008-19), which outline the process by which a Public Housing Agency may voluntarily transfer its Housing Choice vouchers and corresponding budget authority to another Public Housing Agency; and

WHEREAS, on March 2, 2010, Paramount's governing body adopted a Resolution agreeing to the proposed voluntary transfer of the Program vouchers and corresponding budget authority to HACoLA.

NOW, THEREFORE, the Board of Commissioners of the Housing Authority of the County of Los Angeles hereby resolves as follows:

1. The HACoLA hereby agrees to the proposed voluntary transfer of Housing Choice vouchers and corresponding budget authority from Paramount, contingent upon approval of the transfer from the HUD.
2. The Executive Director of the HACoLA shall submit a letter to HUD, as required per Notice PIH 2007-6 and PIH 2008-19, requesting that the transfer be approved by HUD.
3. As per Notice PIH 2007-6 and PIH 2008-19, the effective date of the transfer will be a minimum of 90 days after the submittal of the letter and the approved resolution to HUD.

APPROVED AND ADOPTED by the Board of Commissioners of the Housing Authority of the County of Los Angeles on this 13th day of April, 2010.

ATTEST:

SACHI A. HAMAI
Executive Officer-Clerk of the
Board of Commissioners

By: Lachelle Smitherman
Deputy

By: Gloria Molina
Chair, Board of Commissioners

APPROVED AS TO FORM:
ANDREA SHERIDAN ORDIN
County Counsel

By: [Signature]
Deputy




CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF PARAMOUNT)

I, Lana Chikami, City Clerk of the City of Paramount, California, DO HEREBY CERTIFY that the attached document is a true and correct copy of City of Paramount **Resolution No. HA 1-10** adopted by the Housing Authority of the City of Paramount at their meeting held on **March 2, 2010**.

Signed and sealed this 3rd day of March 2010.



Lana Chikami, City Clerk

(SEAL)



MAR 08 2010

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

PARAMOUNT HOUSING AUTHORITY
RESOLUTION NO. HA 1-10

A RESOLUTION OF THE PARAMOUNT HOUSING AUTHORITY
APPROVING THE VOLUNTARY TRANSFER OF HOUSING CHOICE
VOUCHERS FROM THE PARAMOUNT HOUSING AUTHORITY TO
THE HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES

WHEREAS, as a Public Housing Agency, the Paramount Housing Authority receives an allocation of Housing Choice Vouchers issued by the United States Department of Housing and Urban Development (HUD); and

WHEREAS, since 1985, the Paramount Housing Authority has contracted with the Housing Authority of the County of Los Angeles to administer the Section 8 Housing Choice Voucher program (the "Program") through HUD; and

WHEREAS, the Paramount Housing Authority and the Housing Authority of the County of Los Angeles opened a joint depository account for the receipt and disbursement of all Program funds and for the payment of preliminary and administrative fees to the Housing Authority of the County of Los Angeles which are allocated to the Paramount Housing Authority under its Annual Contributions Contract with HUD; and

WHEREAS, the Housing Authority of the County of Los Angeles notified the Paramount Housing Authority indicating that the Housing Authority of the County of Los Angeles could no longer administer the Program in accordance with the contractual rate of Administrative Fee compensation, which is an amount compensated through a formula devised by HUD; and

WHEREAS, HUD has issued policies (Notice PIH 2007-6 and PIH 2008-19), which outline the process by which a Public Housing Agency may voluntarily transfer its Housing Choice Vouchers and corresponding budget authority to another Public Housing Agency; and

WHEREAS, the Paramount Housing Authority considered this matter at its meeting of March 2, 2010.

NOW, THEREFORE, the Paramount Housing Authority hereby resolves as follows:

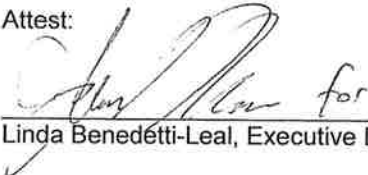
Section 1: The Paramount Housing Authority hereby approves the voluntary transfer of Housing Choice Vouchers and corresponding budget authority from the Paramount Housing Authority to the Housing Authority of the County of Los Angeles contingent upon approval of the transfer from HUD.

Section 2: The Paramount Housing Authority shall submit a letter to HUD, as per Notice PIH 2007-6 and PIH 2008-19, requesting the voluntary transfer to be approved by HUD. As per Notice PIH 2007-6 and PIH 2008-19, the effective date of the transfer will be a minimum of 90 days after the submittal of the letter and the approved resolution to HUD.

Section 3: The Paramount Housing Authority direct the Executive Director to transmit a copy of this Resolution to the Housing Authority of the County of Los Angeles.

PASSED, APPROVED, and ADOPTED by the Paramount Housing Authority this
2nd day of March, 2010.


Peggy Lemons, Chairman

Attest:

Linda Benedetti-Leal, Executive Director

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF PARAMOUNT)

I, Lana Chikami, City Clerk of the City of Paramount, California, DO HEREBY CERTIFY that the foregoing **RESOLUTION NO. HA 1-10** was duly approved and adopted by the Commissioners of the Housing Authority at their meeting held on **March 2, 2010**, and said resolution has been signed by the Chairman and attested by the Executive Director, and that the same was approved and adopted by the following vote, to wit:

AYES:	COMMISSIONERS:	Hansen, Hofmeyer, Martinez Vice Chairman Daniels, Chairman Lemons
NOES:	COMMISSIONERS:	None
ABSENT:	COMMISSIONERS:	None
ABSTAIN:	COMMISSIONERS:	None

Dated: March 3, 2010



Lana Chikami, Deputy Secretary/City Clerk

(SEAL)